

International Unit Use Only

Received By:

Date:

REQUEST FOR CHANGE OF COURSE/DEFERRAL FORM

(new students/applicants not yet commenced)

This form is to be completed by international applicants/new students who wish to change their course/s and/or defer their studies at TAFE SA, therefore request a new Letter of Offer and COE. If changing course or deferring prior to COE issuance an email is suffice. If the COE has been issued this form must be completed.

Please return the form to TAFE SA International Unit (tafesa.international@tafesa.edu.au).

I am applying for: **Change of course** **Deferral** **Deferral due to Visa Refusal/Not yet granted**

Section A: Personal details

Full name:			
TAFE SA ID Number:		Date of Birth:	
Address:			
	Suburb:	State:	Postcode:
Email:			
Telephone:	Home:	Mobile:	
Current Course Name:			
Semester/Year		Campus:	
New Course Name:			
Semester/Year:		Campus:	
Agent Name:			
Agent Email Address:			

REASON FOR CHANGE OF COURSE/DEFERRAL

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Student Signature:	Date:
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Section B: International Unit Use Only

INTERNATIONAL UNIT COMMENTS / RECOMMENDATIONS

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Date:

Senior International Admissions Consultant or Nominee

Processed by:	Date processed:
<input type="checkbox"/> New Letter of Offer issued <input type="checkbox"/> Student Course Variation (PRISMS) <input type="checkbox"/> COE issued and emailed to the student	<input type="checkbox"/> SIS Updated <input type="checkbox"/> Studylink Updated <input type="checkbox"/> Program Area notified (if after semester commencement) <input type="checkbox"/> Visa Refusal Letter (if required)