International Unit Use Only	
Received By:	
Date:	



Must be completed by the student

Please return this form to TAFE South Australia, International Unit (tafesa.international@tafesa.edu.au).



REQUEST FOR REFUND OF INTERNATIONAL STUDENT TUITION FEES

Section A: Student Personal Details Full name: TAFE SA Student ID No. Address: Suburb: State: Postcode: Email address: Telephone: Home: Mobile: Country of Birth: Nationality: Course Name: Course Start Date: Is this course packaged with any other TAFE SA course: Yes No Is this course packaged with any University course: Yes No If yes, Course Name: Did your fee include Overseas Student Health Cover: Yes No REASON FOR REQUEST Visa Refusal (provide supporting documents) Withdrawal Overpayment of course fee Others. Section B: Payee Bank Details *Note* If this refund is not being paid into the original account these funds were received from a permission letter and copy of passport from the original account holder is required before the refund will be processed Account Name: Payee Address: Payee Email: Details of bank receiving refunded monies: A if bank is an Australian bank and B if bank is an overseas bank A: Onshore Australian Bank Details Bank Name: Bank Address: BSB No: Account No: B: Overseas Bank Details (Provide the intermediary bank info if needed to receive preferred currency in email Bank Name: Bank Name: Bank Address: SWIFT CODE: Account No: **Indian Financial System Code (IFSC - 11 characters)* FOR INDIAN BANK ONLY Preferred Currency **Iconfirm that all the Information stated above is true and correct and where I have nominated a third party to receive the funds. I have done so freely without influence.	Caction A. Ctudent Deven	nal Datails				
TAFE SA Student ID No. Address: Suburb: State: Postcode: Email address: Telephone: Home: Mobile: Country of Birth: Nationality: Course Name: Course Start Date: Is this course packaged with any other TAFE SA course: Yes No Is this course packaged with any University course: Yes No If yes, Course Name: Did your fee include Overseas Student Health Cover: Yes No REASON FOR REQUEST Visa Refusal (provide supporting documents) Withdrawal Overpayment of course fee Others. Section B: Payee Bank Details* Note* If this refund is not being paid into the original account these funds were received from a permission letter and copy of passport from the original account holder is required before the refund will be processed Account Name: Payee Address: Payee Email: Details of bank receiving refunded monies: A if bank is an Australian bank and B if bank is an overseas bank A: Onshore Australian Bank Details Bank Address: Bank Address: Bank Address: Bank Name: Bank Address: Bank Name: Bank Address: SWIFT CODE: Account No: *Indian Financial System Code (IFSC - 11 characters)* FOR INDIAN BANK ONLY Preferred Currency Loonfirm that all the Information stated above is true and correct and where I have nominated a third party to receive		nai Details				
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Course Name: Course Start Date: Is this course packaged with any other TAFE SA course:	Email address:			T		
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If yes, Course Name: Did your fee include Overseas Student Health Cover: Peason FOR REQUEST Visa Refusal (provide supporting documents) Overpayment of course fee Others	Is this course packaged w	rith any other TAFE SA	course:		Yes	No
Did your fee include Overseas Student Health Cover:	Is this course packaged w	ith any University cours	se:		☐ Yes	☐ No
REASON FOR REQUEST Visa Refusal (provide supporting documents) Overpayment of course fee Others	If yes, Course Name:					•
Visa Refusal (provide supporting documents) Withdrawal	Did your fee include Overs	seas Student Health Co	over:		Yes	□No
A: Onshore Australian Bank Details Bank Name: Bank Address: BSB No: Account No: B: Overseas Bank Details (Provide the intermediary bank info if needed to receive preferred currency in email Bank Name: Bank Address: SWIFT CODE: Account No: *Indian Financial System Code (IFSC - 11 characters)* FOR INDIAN BANK ONLY Preferred Currency I confirm that all the information stated above is true and correct and where I have nominated a third party to receive	Section B: Payee Bank D funds were received fro required before the refunction of th	Details * <u>Note</u> * If to om a permission letter a und will be processed	his refund is no and copy of pas	t being paid	d into the origin the original acc	al account these ount holder is
Bank Name: Bank Address: BSB No: Account No: B: Overseas Bank Details (Provide the intermediary bank info if needed to receive preferred currency in email Bank Name: Bank Address: SWIFT CODE: Account No: *Indian Financial System Code (IFSC - 11 characters)* FOR INDIAN BANK ONLY Preferred Currency I confirm that all the information stated above is true and correct and where I have nominated a third party to receive	_		oank is an Austr	alian bank a	and B it bank is a	n overseas bank
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Preferred Currency I confirm that all the information stated above is true and correct and where I have nominated a third party to receive					T	
I confirm that all the information stated above is true and correct and where I have nominated a third party to receive	•	n Code (IFSC - 11 charac	cters)* FOR IND	IAN BANK (ONLY	
	Preferred Currency					
Student signature: Date:	the funds I have done so fre		and correct and			d party to receive

CRICOS Provider No: 00092B



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Section C: International Unit Use C	niy							
Reason for refund application (provide comprehensive details)								
Administration Fee Applied:	☐ Yes \$		ППи	lot applicable				
	· ss +							
Agent Name:								
Commission Paid:	☐ Yes \$	Date	Proces	ssed:		□No		
Finance Officer Signature:			Date	:				
FINANCIAL IMPLICATIONS (provide de	etails of budget implic	ations)						
To be refunded Item				SIS Detail Code	Δη	nount A\$		
Tuition				313 Detail Code	All	iount Aş		
OSHC				NH11				
OSHC Comm				NH01				
Less Administration Fee(if applicable	e)			NAZZ				
Subtotal			_					
CHECKLIST COMPLIANT TO REFUND P	POLICY (please tick app	oropriat		es) nt withdraws less tha	n 28 calend	lar days		
Visa Unsuccessful		Ш	Prior t	o Agreed Starting Da	y of the cou	ırse		
TAFE unable to provide course				nt withdraws after th course	e Agreed St	arting day		
_ Student withdraws more than 70 calendar days prior to				Student overpaid				
Student withdraws more than 28 cal 70 calendar days prior to Agreed Sta	Dala			udent failed to meet CAR / Cannot provide lease letter from current provider				
Others			Comp	assionate or compell	ng circumst	tances		
SUPPORTING DOCUMENTATION (list	relevant supporting d	ocumer	ntation	accompanying Re	fund App	lication)		
Application form for refund		П	Signe	d refund policy				
Supporting letter from student				dical certificate ifappropriate				
Supporting letter from program a					ther - please specify: - HA Letter			
		Ш	0 (110)		lling notes			
Proof of payment Permission Letter (when refund i	not hoing naid				_	_		
into the original account funds re	• .			Offer fr	om others	· 🗌		
RECOMMENDATION: to process this	refund as per the Inte	rnation	al Stu	dent Refund Polic	y Table.			
SUPPORT / NOT SUPPORT	SUPPORT / NOT S	JPPOR1	Γ	APPROVE /	NOT APPR	ROVE		
Manager, International Operations	Program Education	nal		Director, Int	ernationa	I		
International Unit	Manager, TAFE SA			TAFE SA				
/ /	/ /			/ /				
REFUND PROCESSING TIMELINE (in con Refund request received: / Refund to transfer into student accoun	/ (DD/N	S requir //M/YY\ /		s): / (DD/MM)	/yyyy)			
International Unit Processing Checkl		,			,			
	n in StudyLink	Stud	ent No	otified with Refur	nd Calcula	tion Statement		
0	·							